



## ReStore Assistant Driver (Full time) San Gabriel Valley Habitat for Humanity

To apply for this role, send your (1) resume and (2) cover letter to [career@sgvhabitat.org](mailto:career@sgvhabitat.org). We will not consider applications sent without the items outlined above. The role will be filled as soon as we find the right candidate.

### Job Overview

San Gabriel Valley Habitat for Humanity ReStores are unique retail outlets selling quality new and gently used merchandise while helping to create affordable housing in the San Gabriel Valley.

The ReStore Assistant Driver will serve as an ambassador for our organization by picking up donated merchandise throughout our service area. If you have excellent customer service skills, experience in driving, delivery and retail, with a willingness to serve, this is the position for you.

This position is physically demanding and involves a significant amount of heavy lifting on a daily basis. It is also very rewarding, including many opportunities to help families build financial stability and self-reliance through affordable homeownership.

### Your Responsibilities

- Pick up and deliver donations using Habitat for Humanity vehicles including a pick-up, box truck and stake bed truck
- Properly load trucks to make sure all items are secure and will be safe to move and unload, while maximizing space
- Use of appropriate tools (including pallet jacks, ratchet straps, hand trucks, furniture dollies, and a fork lift) to safely transport donations
- Assist in keeping trucks well maintained and clean, including doing minor repairs, as needed, and regular inspections for up-keep (e.g. tire pressure, oil changes, fluid check, etc.)
- **Make sure all donations are sellable and match the ReStore's donation criteria**
- Work in the ReStore warehouse and on the sales floor when donation pick-up duties are completed
- Assist in other areas, as requested

## Additional Requirements

- High School Diploma or GED required; equivalent work experience will be considered
- 1 year of large vehicle driving experience, specifically using box truck or bobtail
- **Valid California Driver's License**, clean pre-employment and on-going driving record mandatory
- Construction and home repair field preferred
- Must be able to work Tuesday – Saturday 8:30am to 5:00pm

## Skills

- Team player
- Basic smartphone and tablet computer skills
- Furniture moving experience preferred
- Ability to understand and relate to diverse populations
- Strong problem-solving
- Clear communication
- Active listening
- Strong people skills
- Level-headed
- Organized and meticulous
- Spatial intelligence
- Self-Motivated

## Abilities

- Ability to stand for 8 hours per day
- Ability to keep up with the heavy physical demands of the job
- Ability to safely lift and carry heavy objects

## About Us

Here at San Gabriel Valley Habitat for Humanity, we are driven by our vision of a world where everyone has a decent place to live. Powered by our generous donors and **volunteers, we serve 31 communities in Los Angeles County's San Gabriel Valley.** Habitat homeowners help build or repair their own homes alongside volunteers and pay an affordable mortgage. Through donating, volunteering, or adding a voice in support of affordable housing, everyone can help families achieve the strength, stability, and self-reliance they need to build better lives for themselves and their families.